

# YMCA of Greater Bergen County

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*We build strong kids, strong families, strong communities.*

**Job Title:** Counselor  
**Job Classification:** Seasonal  
**Department:** Camp Department  
**Reports To:** Program Coordinator  
**Dates of Service:** June 18, 2010-August 21, 2010

**Job Description:** The Counselor is responsible for, but not limited to, performing the following acts of duty:

- Responsible for a group of campers that is assigned to his/her particular cabin or group.
- Identify and enforce the rules and regulations of the camp
- Follow the discipline policy set forth by Site Director
- Create and instruct chosen or assigned activities to campers
- Fill out camper information forms at end of each session
- Responsible for submission of an accurate attendance roster
- Assist special counselors as requested when group is in their activity.
- Report all parental complaints to the Director.
- Be able to set and maintain discipline with consistence, fairness, cheerfulness, and enthusiasm.
- Be responsible for all campers in your charge on activities.
- Be responsible for the health, safety, and happiness of each camper
- Provide a safe and nurturing environment for campers
- Practice and teach campers the YMCA's Core values
- Respect all staff and campers.
- Always be a positive role model to campers and peers
- Teach and practice healthy living
- Any other responsibilities necessary to maintain a safe program, deemed by the Site Director.

## **Job Qualifications:**

The Counselor shall meet the following minimum requirements:

- Must have finished freshman year of college or be 18 years with two summers of camp experience
- Must have experience working with children
- Must have or able to obtain CPR/First Aid prior to camp start date